



West Bengal Forest Development Corporation Limited

(A Government of West Bengal Undertaking)

Office of the Divisional Manager, Kolkata Forest Corporation Division

KB- 19, Sector – III, Salt Lake City, Kolkata – 700 106

Phone & Fax – (033) 40644128/40010636 CIN: U02005WB1974SGC029535

Email – kfcd@wbfdc.com



No.1244/ 18-26/23-24

Date: 26.12.2025

Sealed Quotation Notice No :81

Sealed Quotation is invited from Bonafide experienced Suppliers/Contractors/Manufacturer/Agencies for **Supply of HP Pro-One 440 G9 60.5 cm (23.8) All-in-One Desktop PC** for official use at the online selling kiosk of the 'Mouban Honey' at the J.C. unit of the Marketing Range under the Kolkata Forest Corporation Division, West Bengal Forest Development Corporation Ltd. at Aranya Bikash, KB- 19, Sector – III, Salt Lake City, Kolkata – 700 106 Details scope of supply works:

➤ **Details of supply works:**

Product Details	Quantity	Estimated Cost (inclusive of GST & all other taxes) in Rs.
HP ProOne 440 G9 60.5 cm (23.8) All-in-One Desktop PC 13th Generation Intel® Core™ i7 processor FreeDOS 60.5 cm (23.8 inch) diagonal, FHD, IPS display Intel® UHD Graphics 770,16 GB DDR4-3200 RAM, 1 TB SSD Hard drive.	1 pcs.	97,000/-

➤ **Time & Date:**

SI NO.	Date	Time
Date for beginning of distribution of Quotation Papers	26.12.2025	11.00 AM
Last Date of submission of quotation paper	05.01.2026	02.00 PM
Date of opening technical's bids & Financial Bids	05.01.2026	04.00 PM

- The interested supplier/contractor/manufacturer/agencies are requested to quote their rate for the aforesaid work by **05.01.2026** in sealed envelope by the name of the undersigned.
- All quoted rate should be inclusive of all taxes.
- **Period of Work/ supply time:** Work to be completed within **15 days** of receipt of final work order.
- Rate to be quoted on above specifications and supply will be made at **Aranya Vikas, KB- 19, Sector - III, Kolkata - 700 106.**
- Quotation will be submitted with Authorized seal & Signature. Addressed in the name of the Divisional Manager, Kolkata Forest Corporation Division under WBFDC Ltd.at Aranya Bikash, KB- 19, Sector – III, Kolkata – 700 106, in sealed condition only.

Terms & Conditions:

- Kolkata Forest Development Corporation shall not be responsible for any untoward or accidental incident in the course of work or maintenance.
- **PAN, GST & Trade License:** Suppliers should provide Valid PAN, GST Number and Trade License and ITR Return of Last year. Please furnish self-attested on documents.
- **Final Samples, logo, design will be supplied on the basis of samples kept at Head Office at Aranya Vikas, KB- 19, Sector - III, Kolkata - 700 106.**
- Supply will be made at **Head Office at Aranya Vikas, KB- 19, Sector - III, Kolkata - 700 106.**
- Work order will be issued after approval of quotation inviting authority & payment will be made after satisfactory completion of work. Submit your bill with mentioning our GST No. with (two) copies of bill. (GST No. – **19AAACW3562A9ZC**) also including receipted copy of challan.
- Quotation Inviting Authority has full right to accept or reject any quotation on technical ground.
- The work order may be issued as and when required basis and the total bill value does not exceed 1 lakh.
- The rate should be valid till **31.03.2026**.
- Pattern of Quotation: Invitation of quotations is purely indicative in nature. It **is being** floated in anticipation of administrative approval and subsequent **financial section**. In case of **non-availability** of such approval and fund the quotation shall be cancelled **outright without** assigning **any further** reason.
- Validity of the quotation will be 1 (One) year from the date of submission. The validity can be extended up to another 6 (Six) months subject to satisfactory performance of the successful bidders.
- The undersigned reserves the right to place order for work for 20% more or less of the quantity (if mentioned here) is so required.
- The undersigned reserves the right to cancel the quotation, at any stage of it, if necessary, without assigning any reason whatsoever.
- The undersigned is not bound to accept the lowest rate quoted by the quotations and he is not bound to assign any reason, whatsoever, for such non-acceptance.
- If produces get depreciated/ damage/ destroyed during supply or transportation or installation. it will be not be received. If such damaged products are found at a later stage, recovery will be made from n the quotationer(s) as per rates offered including imposing of necessary penalties/ fines as the undersigned deems fit.
- LI Bidder will be selected based on the overall rate quoted, not for individual items in case of more than 1 no. items.
- Materials will have to be supplied by the quotationer by themselves following the standard and specification or brand as fixed by the office of the undersigned or his higher official.
- Timely supply of all products will be the sole responsibility of the successful quotationer. But the quotationer shall not be held responsible in default, if delay in execution occurs due to causes beyond his/her control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes the quotationer may apply for extension of time for that period. The undersigned as per direction received from The Managing Director, WBPDCCL in this regard may extent for a length of time equal to the period of force majeure or such period as he thinks suitable for that or may reject the application. Such cancellation would be without any liability what so ever on the part of the undersigned.

- The quantity mentioned against each quotation is purely tentative in nature. Work/supply order will be placed only after necessary administrative approval and financial sanction from appropriate authority that is too in actually required quantity. The undersigned reserves the right to increase/decrease the quantity amount up to 20% of what is mentioned in quotation.
- During the inspection by the undersigned, his superiors or his representatives, if the quality of the supply is not found up to the standard, the quotationer/ contractor/ supplier is bound to rectify the same up to the satisfaction of him. No additional payment will be made for that.
- The undersigned. his superior authorities or his representatives will inspect the works, take necessary measurements, and perform tests as and when required. The successful quotationer, should render all co-operation in this regard, irrespective of time and place.
- After successful completion of works/supply up to the satisfaction of the undersigned, **80%** of the payment will be made as per finance Department's G.O. No. 4679 F(Y) dated 21.11.2022, after making all necessary deductions from the gross bill. The final 20% of bill amount will only be released after confirming that necessary GST returns have been duly filed by the supplier and the same is reflected against GSTIN of Kolkata Forest Corporation Division. (As per Office Order No: 932/1A-254/2022 Dated: 05.04.2022 of the Managing Director, WBFDC Ltd.)
- West Bengal Forest Development Corporation Limited, or Kolkata Forest Corporation Division. or any staffs of the Division, shall in no way be-held responsible under any circumstances for accident/death of any labourer/ driver etc., due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor, happened in the field during the time of' delivery of goods & articles. No liability of compensation can be fixed upon them.



(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division

No.1244/ 18-26/23-24
Copy forwarded to:

Date: 26.12.2025

1. The Accounts Section, Kolkata Forest Corporation Division.
2. The Range Manager, Attached Range are directed to distribute the Quotation form to the bidder in favour of Divisional Manager Kolkata Forest Corporation Division.
3. Official website of WBFDC.
4. Notice Board.



(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division