West Bengal Forest Development Corporation Limited

Office of the Divisional Manager, Kolkata Forest Corporation Division
ARANYA BIKASH, KB- 19, Sector – III, Salt Lake City, Kolkata-700 106
CIN: U02005WB1974SGC029535, GSTIN:19AAACW3562A9ZC

सत्यमेव जयते

No.1098/2-40/22-23/P-III/ 26-27 Date: 05.11.2026

Sealed Quotation Notice No.: 37

Sealed Quotation is invited from bonafied experienced suppliers/Contractors/manufacturer/agencies for **supply, installation, testing and commissioning of CCTV surveillance system under Kolkata Forest Corporation Division, WBFDCL** at Arnay Biaksh, KB- 19, Sector – III , Attached Range and GM/5, GM Block, Sector – V, Bidhannagar Kolkata, West Bengal 700 091 (Joinery and Carpentry Unit) under the Marketing Range under Kolkata Forest Corporation Division, West Bengal Forest Development Corporation Ltd.

- **Details of Work** : Given in Annexure – I
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Time & Date:

SI No.	Date	Time
Date for beginning of distribution of Quotation Papers	06.11.2026	11.00 AM
Last Date of submission of quotation paper	20.11.2026	02.00 PM
Date of opening technical bids & financial bids	20.11.2026	04.00 PM

• The interested **suppliers/contractors/manufacturers/agencies** are requested to quote their rate for the aforesaid work by **20.11.2026** in a sealed envelope in the name of the undersigned.

• **Period of Work/Supply Time:** Work to be completed within **15 days** of receipt of final Work Order.

• Rate to be quoted on above specifications and supply will be made at GM/5, GM Block, Sector – V, Bidhannagar Kolkata, West Bengal 700 091.

• Quotation will be submitted with **authorized seal & signature**, addressed in the name of the **Divisional Manager, Kolkata Forest Corporation Division under WBFDC Ltd., at Aranya Bikash, KB-19, Sector – III, Kolkata – 700 106, in sealed condition only.**

Terms & Conditions

• **Kolkata Forest Corporation Division** shall not be responsible for any untoward or accidental incident in the course of work or maintenance.

• **PAN, GST & Trade License:** Suppliers should provide **valid PAN, GST Number, Trade License.** Please furnish **self-attested documents.**

• Work order will be issued after approval of the quotation inviting authority and payment will be made after satisfactory completion of work. Submit your bill mentioning our GST No. with **two (02) copies of bill** (GST No. – 19AAACW3562A9ZC) also including **receipted copy of challan.**

• Quotation Inviting Authority has full right to accept or reject any quotation on **technical grounds.**

• The work order may be issued **on an as and when required basis** and the total bill value shall **not exceed Rs. 1 lakh.**

• **Pattern of Quotation:** Invitation of quotations is purely indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval and fund, the quotation shall be cancelled outright without assigning any further reason.

• Validity of the quotation will be **1 (One) year** from the date of submission. The validity can be extended up to another **6 (Six) months** subject to satisfactory performance of the successful bidders.

• The undersigned reserves the right to cancel the quotation **at any stage**, if necessary, without assigning any reason whatsoever.

• The undersigned is **not bound to accept the lowest rate** quoted by the quotationers and is not bound to assign any reason whatsoever for such non-acceptance.

• If **products get depreciated/damaged/destroyed** during supply or transportation or installation, they will **not be received**. If such damaged products are found at a later stage, recovery will be made from the quotationer(s) as per rates offered including imposing necessary penalties/fines as the undersigned deems fit.

• **L1 bidder** will be selected based on the **overall rate quoted**, not for individual items in case of more than **1 item.**

• Materials will have to be supplied by the quotationer themselves following the **standard and specification or brand** as fixed by the office of the undersigned or his higher officials.

• Timely supply of all products will be the sole responsibility of the successful quotationer. But the quotationer shall not be held responsible in default if delay in execution occurs due to causes beyond his/her control such as **acts of God, natural calamities, civil wars, fire, strike, frost, floods, riots**, etc.

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• After **successful completion** of works/supply up to the satisfaction of the undersigned, **80% payment** will be made as per Finance Department's **G.O. No. 4679-F(Y) dated 21.11.2022**, after necessary deductions. The remaining **20% will be released** only after confirming that necessary **GST returns have been filed by the supplier** and reflected against the GSTIN of Kolkata Forest Corporation Division (as per **Office Order No. 932/1A-254/2022 dated 05.04.2022 of the Managing Director, WBFDC Ltd.**).

• **West Bengal Forest Development Corporation Limited, Kolkata Forest Corporation Division, or any staff of the Division shall in no way be held responsible** under any circumstances for accident/death of any labourer/driver etc., due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor during delivery of goods & articles. No liability of compensation can be fixed upon them.

(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division

Special terms and conditions

Name of Work: Supply, installation, testing and commissioning of CCTV surveillance systems at Aranya Bikash, KB-19, Sector–III (including the attached Range) and Marketing Range, Joinery and Carpentry Unit, GM-5, Sector–V, under Kolkata Forest Corporation Division, WBFDCL.

1. Scope of Work

The work shall include the supply, installation, testing and commissioning of CCTV surveillance systems at the locations specified in the quoatation. The scope shall include the supply of CCTV cameras, DVR, power supply, cables, connectors, mounting accessories, wiring, installation and all other accessories specifically mentioned in the approved BOQ and technical specifications.

2. Site Inspection

Bidders are advised to inspect the proposed installation sites before submission of their bids to assess the actual site conditions, cable routes, camera positions and other installation requirements. No claim for additional payment arising out of lack of site inspection shall ordinarily be entertained.

3. Technical Specifications

All equipment and accessories supplied shall strictly conform to the technical specifications mentioned in the quoatation document. The bidder shall submit relevant product datasheets, technical catalogues and specifications along with the technical bid wherever required.

4. Genuine and New Equipment

All CCTV cameras, DVRs, power supplies and other equipment shall be brand-new, unused and genuine products. Refurbished, second-hand or reconditioned equipment shall not be accepted.

5. Technical Compliance Statement

The bidder shall submit a clause-wise technical compliance statement indicating whether the offered products comply with each specification mentioned in the Quotation Any deviation shall be clearly indicated. Concealment of material deviations may result in rejection of the bid.

6. Installation and Wiring

The successful bidder shall undertake complete installation of the CCTV system, including camera mounting, cable laying, connector fitting, power connections, DVR installation and necessary configuration. All wiring shall be properly routed, secured and finished in a neat and safe manner.

7. Camera Placement and Coverage

The exact location, mounting height, direction and viewing angle of each camera shall be finalised in consultation with the authorised officer of the respective premises. The successful bidder shall ensure proper coverage of the approved surveillance areas without avoidable blind spots.

8. Cable and Accessories

The cable length indicated in the BOQ is approximate and shall be verified at the site. The bidder shall clearly mention the unit rate for any additional cable or accessories, if such additional items are included in the quoatation schedule. No additional material or work shall be executed or charged without prior written approval of the competent authority.

9. Testing and Commissioning

After installation, the successful bidder shall conduct complete testing and commissioning of the system in the presence of the authorised representative of this Division. The bidder shall demonstrate:

- Live camera display and proper camera functioning.
- Recording and playback facilities.
- Proper functioning of all connected DVR channels.
- Date and time configuration.
- Camera-wise identification and labelling.
- Proper functioning of power supply and associated connections.

10. DVR Configuration and Handover

The successful bidder shall configure the DVR and demonstrate the recording and playback facilities. All necessary administrative credentials, passwords, configuration details and operating instructions shall be handed over to the authorised officer of this Division in a secure manner.

11. Warranty and Defect Liability

The successful bidder shall provide the applicable OEM warranty certificates for all supplied equipment. Any defect arising from faulty installation, defective workmanship or supplied equipment during the applicable warranty period shall be rectified/replaced by the successful bidder without additional cost, subject to the warranty terms.

12. After-Sales Service

The successful bidder shall provide necessary technical support during the applicable warranty period. Complaints regarding malfunctioning of the installed system shall be attended to within the response period specified in the quoatation or agreed in the contract.

13. Security and Confidentiality

The successful bidder and its personnel shall maintain strict confidentiality regarding the CCTV camera locations, footage, passwords, network details and security arrangements of the premises. No CCTV footage, photographs or system information shall be copied, accessed, transferred or disclosed to any unauthorised person.

14. Safety and Protection of Property

The successful bidder shall take all necessary precautions during installation. Any damage caused to the building, electrical installations, furniture, fixtures or other property during execution of the work shall be made good by the successful bidder at its own cost.

15. Completion Period

The entire work shall be completed within the period specified in the quoatation/work order from the date of commencement or site handover, as specified by the competent authority. Any delay shall be dealt with in accordance with the applicable quoatation conditions.

16. Inspection and Acceptance

The Corporation reserves the right to inspect the materials before installation and the completed installation at any stage. Final acceptance shall be subject to satisfactory installation, testing, commissioning and certification by the authorised representative of this Division.

17. Replacement of Defective Materials

Any material found defective, damaged, non-genuine or not conforming to the approved specifications shall be replaced by the successful bidder at its own cost within the period specified by this Division.

18. Additional Work

No additional work, material or alteration beyond the approved scope shall be undertaken without prior written approval of the competent authority. Any unauthorised additional work shall not be considered for payment.

19. Payment

Payment shall be released as per the applicable financial rules and quotationr conditions, after satisfactory completion of the work, successful testing and commissioning, submission of a proper tax invoice and verification by the authorised officer of this Division.

20. Statutory Compliance

The successful bidder shall be responsible for complying with all applicable statutory requirements, labour laws, safety regulations, taxation provisions and other relevant rules in connection with the execution of the work.

21. Right to Reject

The Corporation reserves the right to reject any or all bids, cancel the quoatation or accept any bid in accordance with the applicable procurement rules and quoatation conditions, without assigning any reason, subject to applicable law.

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Date: 05.11.2026

Copy forwarded to:

1. The Accounts Section, Kolkata Forest Corporation Division.
2. The Range Manager, Attached Range, **is directed** to distribute the Quotation form to the bidders in favour of the Divisional Manager, Kolkata Forest Corporation Division.
3. Official website of WBFDCL
4. Notice Board

(Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division

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Annexure – I

Quotation No. 37 Memo no. 1098/2-40/22-23/P-III/26-27

The item-wise scope and quoted amounts are as follows:

Sl. No.	Description of Items / Work	Approximate Qty.	Unit	Rate (₹) including GST per unit/pcs	Amount including GST (₹)
1	CP Plus 16CH DVR	2	pcs		
2	CP Plus 2MP HD Bullet Camera	10	pcs		
3	CP Plus 2MP HD Dome Camera	6	pcs		
4	10 Amps Power Supply for Camera	2	pcs		
5	3+1 Cable, 90 mtrs coil	6	pcs		
6	Camera Mount Box	16	pcs		
7	BNC Connector	32	pcs		
8	DC Connector	16	pcs		
9	Cable Wiring Charge (Approx. 270 mtrs)	600	mtrs		
10	Camera Installation Charge	16	pcs		

Note :

- **All quantity mentioned above is tentative. After site visit required quantity will put the quotation submitted by the bidder .**
- **Total Quotation amount not exceed one lakh.**

. (Satyajit Roy, WBFS)
Divisional Manager
Kolkata Forest Corporation Division