



Government of West Bengal
Directorate of Forests
Office of the Ex-Officio Divisional Manager,
West Bengal Forest Development Corporation Ltd. &
Deputy Conservator of Forests, Urban Recreation Forestry Division
10A, Auckland Road, Eden Gardens, Kolkata – 700 021.
☎033-2248-2504, Fax: 22482504, E-mail: dcfurkolkata@gmail.com
Visit us at: www.westbengalforest.gov.in



EOI NO: 131/DM/URF/WBFDC/2022-23.

Dated: 26.07.2022.

Work Description : Selection of Agency for Setting Up of Temporary Food Cart at identified location in the Parking area of Banabitan Park, Kolkata during the year 2022-23.

1.	Name of Work	Ex-Officio Divisional Manager, West Bengal Forest Development Corporation Ltd. & Deputy Conservator of Forests, Urban Recreation Forestry Division intends to invites proposal for Selection of Agency for Setting Up of Temporary Food Cart at identified location in the Parking area of Banabitan Park, Kolkata during the year 2022-23.
2.	Earnest Money Deposit	The Bidder shall furnish, as part of its Bid, an amount equivalent to Rs. 5,000.00 towards earnest money deposit through Demand Draft in favour of the Ex-Officio Divisional Manager, West Bengal Forest Development Corp. Ltd. & Deputy Conservator of Forests, Urban Recreation Forestry Division.
3.	Period of Work	30 (thirty) days
4.	Bid submission start date	27.08.2022 at 11.00 A.M.
5.	Bid Submission closing	03.08.2022 by 05.00 PM
6.	Bid opening date for Technical Proposals	05.08.2022 at 05.00 PM
7.	Opening of Financial Bid	To be informed
8.	Name & address of office inviting tender	Ex-Officio Divisional Manager, West Bengal Forest Development Corporation Ltd. & Deputy Conservator of Forests, Urban Rcreation Forestry Division

Project details: Bidders are advised to go through the EOI document for Project related information.

Note:

1. EODM, WBFDC & DCF/URF Division reserves the right to cancel or modify the EOI process without assigning any reason and any liability.
2. Further details can be seen on website <https://www.wbfdc.com>

Sd/-

Ex-Officio Divisional Manager,
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Memo No. 1434/2-24

Date: 26.07.2022.

Subject: Selection of Agency for Setting Up of Temporary Food Cart at identified location in the Parking area of Banabitan Park, Kolkata during the year 2022-23.

Tender NIQ No: 131/DM/URF/WBFDC/2022-23

West Bengal Forest Development Corporation Limited (WBFDC) intends to appoint a consultant for providing consultancy services for the Subject Work.

The Scope of Work of the Consultant shall be as follows:

1. Preparation of Notice Inviting Tender (NIT) for both offline and online medium
2. Preparation of Tender Document for Selection of Agency for Setting Up of Temporary Food Cart at identified location in the Parking area of Banabitan Park, Kolkata.
3. Evaluation of Application received from the Applicants
4. Provide complete handholding to WBFDC in empanelment of the Firm/s

The Minimum Qualification Requirement for the consultant to submit their application are as follows:

- The applicant shall be a single entity, registered as a Company under the Companies Act 2013 or Companies Act, 1956, Partnership Firm registered under the Indian Partnership Act, 1932, LLP registered under the Limited Liability Partnership Act, 2008 or a Society registered under the Societies Registration Act, 1860. Consortium/ Joint Venture not allowed
- The firm must have provided consultancy services under Forest Department under Government of India/ States or must have a resource having at least 5 years of experience in procurement process

Along with the Minimum Qualification Requirements, the Applicant shall also need to submit the following:

- Trade License (in case of proprietorship firm/ partnership firm)
- In case of Company – Please enclose Memorandum and Articles of Association along with certificates of incorporation, and date of commencement of business etc.
- In case of Partnership Firm, registered under the Partnership Act., 1932 – Please enclose details of partners, details of their business and partnership deed etc. duly attested by Notary
- GST Certificate
- MSME Certificate


The Applicant also need to submit their quotation as lumpsum fee in INR (exclusive of GST) to undertake the subject project.

The undersigned reserves the right to reject the Application/ Bid of any Applicant who is a defaulter to the WBFDC Ltd. & the Forest Directorate, W B in respect of payment of dues.

The evaluation of the applications for empanelment shall be carried out by the committee constituted for the purpose.

Interested firm to submit the above documents in sealed envelope to the undersigned on or before 05.08.2022 at 05.00 P.M.

Thanking you


Ex-Officio Divisional Manager,
West Bengal Forest Development Corporation Ltd. &
Deputy Conservator of Forests,
Urban Recreation Forestry Division