



WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED
(A Government of West Bengal Undertaking)
Office of the Divisional Manager
Bankura Forest Corporation Division
Machantala, P.O. Bankura, Dist. Bankura, 722101
E-mail: bfgd@wbfgd.com, CIN: U02005WB1974SGC029535



No. -893/28-38 (Quotation)

Dated. 01/08/2022

NOTICE INVITING QUOTATION

The Divisional Forest Officer, Bankura Forest Corporation Forest Division intends to supply of **Photocopier cum Network Printer with color scanner machine of reputed brand 1(One No) with installation** under Bankura Forest Corporation Division. Quotations are invited from bona fide contractor & order suppliers/ Agencies/Suppliers, having sufficient credential and financial capability for execution of works of similar nature. The sealed quotation should be reached to this office from 01/08/2022 to 15/08/2022 upto 2 PM. & (<https://wbfgd.com/tender.php>) and to be opened on the same day at 2.30PM. Quotation should be addressed in the name of The Divisional Manager, Bankura Forest Corporation Forest Division. The details of the work are given below:

Technical Configuration:

Size: A3/A4, Print Speed: 20 PPM or above, Memory: 256 MB(RAM) or above, Reduction & Enlargement 25%-400%, Resolution: 600 dpi, Category: Auto-Duplex, Input Tray capacity: 1X2500Sheets+-100 Sheets in Bypass tray or above, Computer interface: Hi-Speed USB 2.0 & Gigabyte Ethernet (10 Base T/100 Base TX/1000 Base T), Scan Color, Pen drive slot, File format: JPEG.TIFF.PDF, Scan to PDF & Folder option

Terms and condition

1. The price should be inclusive of GST and all other applicable taxes etc.
2. Payment shall be made after the completion of the work.
3. The work should be done to the above said locations.
4. The Divisional Manager, Bankura Forest Corporation Forest Division is at the discretion to accept or reject the Quotations.
5. One (1) years warranty from the installation of Machine.


Divisional Manager
Bankura Forest Corporation Division
Dated. 01/08/2022

No. -893/28-38 (Quotation)

Copy forwarded for information to: -

1. The District Magistrate, Bankura District.
2. The Divisional Manager, Kolkata Forest Corporation Division for publication in WBFDC website.
3. The Sabadhipati, Bankura Zilla Parishad.
4. The Range Manager, Attached Range, under Bankura Forest Corporation Division to inform the reliable sources (if any) to submit the quotations.
5. Notice Board.


Divisional Manager
Bankura Forest Corporation Division

Who can participate

Any government contractor/order supplier/government approved consumer co-operative/ authorized dealer/distributor/retailer of computer peripherals who have credential for executing/supplying similar nature of works/materials within last three (03) financial years may participate in bidding process. The intending quotation(s), if selected, must be ready to supply ordered article(s) within 07 working days of time in each & every case without fail.

1. Under no circumstances, any rate to be quoted which is over & above the Maximum Retail Price (MRP) of the article. If such a thing comes to notice, it will be summarily rejected & quotationer will be barred to take part in any tender/quotation process. If such higher rates are found to be at a later stage, even after acceptance of it, no payment will be made beyond MRP.

2. The products, which normally come to the market in a sealed state, must be delivered in sealed state. If the sealed condition is found to be violated, it will not be accepted and no payment will be made against it.

3. Pattern of Quotation: Invitation of quotations is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval and fund the quotation shall be cancelled outright without assigning any further reason. Quoted **BID TO BE SUBMITTED IN PROPER LETTERHEAD MENTIONING COMPLETE ADDRESS, GSTIN & PAN DETAILS. FORMAT FOR BID SUBMISSION WILL BE THE SAME AS MENTIONED ABOVE.**

4. **Dispute Resolution:** - In case of any dispute, the decision taken by the undersigned shall be final Appeal can be made to the General Manager(HQ), WBFDC, whose decision shall be final and binding.

5. **Validity of the quotation** will be 1 (One) Year from the date of submission. The validity. Can be extended up to another 6 Months subject to satisfactory performance of the successful bidders.

6. The undersigned reserves the right to place order for work for 10% more or less of the quantity (if mentioned here) without providing any additional remuneration.

7. The undersigned reserves the right to cancel the quotation, at any stage of it, if necessary, without assigning any reason whatsoever.

8. The undersigned is not bound to accept the lowest rate quoted by the quotations and he is not bound to assign any reason, whatsoever, for such non-acceptance

9. **The product should be of desired brand only. Their size and quality should be as per general norms. The undersigned reserves the right to accept or deny the supplied articles if those are not up to his satisfaction.**

10. If produces get depreciated/damaged/destroyed during supply or transportation or installation, it will be not being received. If such damaged products are found at a later stage, recovery will be made from the quotation(s) as per rates offered including imposing of necessary penalties/ fines as the undersigned deems fit.

11. **The time of supplying goods to the tender inviting authority the bidder is must take the responsibility for Maintaining the warranty /Grantor with the collaboration of the good's company.**

12. The undersigned, his superior authorities or his representatives will inspect the works, take necessary measurements, and perform tests as and when required. The successful quotations should render all co-operation in this regard, irrespective of time and place.

13. During the inspection by the undersigned, his superiors or his representative, if the quality of the supply is not found up to the standard, the quotation/contractor/ supplier is bound to rectify the same up to the satisfaction of him. No additional payment will be made for that.

14. All timely supply & installation will be the sole responsibility of the successful bidder. But, the quotationer shall not be held responsible in default, If delay in execution occurs due to causes beyond his/ her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power, In the event of delay due to such causes, the quotationer may apply for extension of time for that period, The undersigned, as per direction received from the General Manager, HQ, West Bengal, in this regard, may extend for a length of time equal to the period of force majeure or such period as he thinks suitable for that or may reject the application. Such cancellation would be without any liability whatsoever on the part of the undersigned.

15. Materials will have to be supplied by the quotationers by themselves following the standard and specification as fixed by the office of the undersigned in this quotation

16. Taxes for any material supplied, will have to be paid by the quotationer(s) only. No extra payment for such royalty etc. will be entertained by the undersigned,

17. All statutory deductions and cess as applicable shall be deducted from the Gross amount of Bill.

18. ONLY TAX INVOICE WILL BE ACCEPTED FROM L1 BIDDER AFTER SUCCESSFUL DELIVERY, INSTALLATION AND TESTING OF PRODUCT. Guarantee/Warranty, if generally provided by the manufacturing company, to be documented and supplied before submission of TAX Invoice No other form of BILL will be entertained.

19. The mode of payment for successful completion of the works should be made by NLFT/RTGs/Cheque whichever is suitable to the undersigned.

No. -893/28-38 (Quotation)

Dated. 01/08/2022

Copy forwarded for information to:

1. The Managing Director, West Bengal Forest Development Corporation Limited.
2. The General Manager, (HQ)/ North, West Bengal Forest Development Corporation Lim
3. The District Magistrate, Bankura
4. The Sabadhipati, Bankura Zilla Parishad.
5. The Range Manager Attaché Range Manager, Bankura Forest Corporation Division
6. Budget Section, Account Section, Bankura Forest Corporation Division.


Divisional Manager
Bankura Forest Corporation Division