



West Bengal Forest Development Corporation Limited
(A Govt. Of West Bengal Undertaking)
Registered Office :
“Aranya Bikash”, KB-19, Sector-III, Salt Lake City
Kolkata-700106



Ref : EOI No. 515/EOI/3/AD/WBFDCL/2021-22
04.06.2021



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From,
Divisional Manager,
Kolkata Forest Development Corporation Limited
'Aranya Bikash',
KB-19, Sector-III, Salt Lake City,
Kolkata-700106.

To,
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Subject: Quotation called from suitable Consultant for consultancy work for Appointment of Agency to setup Digital Outdoor Display Hoarding in Kolkata.

West Bengal Forest Development Corporation Limited intends to appoint a consultant for providing consultancy services for the Subject Work.

The Scope of Work of the Consultant shall be as follows:

1. Preparation of Notice Inviting Tender (NIT) for both offline and online medium
2. Preparation of Expression of Interest & E Tender Document for Empanelment of Agency to setup Digital Outdoor Display Hoarding.
3. Evaluation of Application received from the Applicants,
4. Evaluation of Techno-Financial Feasibility of the proposals,
5. Provide complete handholding to Wbfdcl in empanelment of the Firm/s
6. Preparation of agreement copies & MOU with Zoo Authority & Vender

The minimum technical requirement for the consultant to submit their application are as follows:

1. The applicant shall be a single entity, registered as a Company under the Companies Act 2013 or Companies Act, 1956, Partnership Firm registered under the Indian Partnership Act, 1932, LLP registered under the Limited Liability Partnership Act, 2008 or a Society registered under the Societies Registration Act, 1860 or individual with required qualifications,
2. The firm/consultant must have provided consultancy services for Tourism, environment/ forest or any other Central / State infrastructure projects or must have a resource having at least 2 years of experience in procurement process.
3. The firm/consultant must have provided technical Conceptualization, preparation of detail project report with tentative estimate for similar projects.
4. The consultant shall identify study various technologies available nationally and internationally and conduct SWOT analysis to identify best suitable technology as per site requirements.
5. The consultant shall provide the technical information related to suggested technology, the area requirement, specification and guidelines to be followed, estimated cost of the project, available vendors etc. having establishments if any in India.



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6. The consultant / consultancy firm shall have experience of providing complete consultancy support for installation, operation and maintenance of at least 2 projects in India or abroad during last 5 years. (Project cost not below Rs.2.00 Cr.)
7. The consultant/member of the team must be a Degree Engineer having experience in conceptualization and providing consulting support / active role in turnkey execution.
8. The consultant / consulting firm must have required GST registration, PAN card
9. The minimum average annual turnover of the consultant / consulting firm for the must be Rs.0.25 Cr.
10. The consultant must have implemented at least 2 projects in line with preparation of NIT, Tender document as per the requirement of client keeping inview the QCBS method and L1method.
11. The consultant/ consulting firm must have implemented at least of 2 similar projects with any Tourism corporation/ other government enterprise in the tourism sectorprojects.

SCOPE OF WORK

The scope of work for consultant is mentioned below:

- Conducting site visits: The consultant is expected to visit the site & conduct the site surveys. The site survey should essentially include Collection of details of availability of the resources. The consultant is expected to collect the information of available venue at the proposed project site



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- Location of project alignment to the proposed project site
- Google coordinates of the proposed area
- The consultant shall produce the details of survey conducted to WBFDC.
- Feasibility studies: The consultant is expected to conduct a technical feasibility study.

Digital Outdoor Display Hoarding:

- The consultant after studying the availability of the resource shall propose best suitable alignment. Review and recommend the adequacy of topographical survey and other ground measurements for execution of the project

Technical feasibility:

- The consultant shall identify study various technologies available nationally and internationally and conduct SWOT analysis to identify best suitable technology as per site requirements.
- The consultant shall provide the technical information related to suggested technology, the area requirement, specification and guidelines to be followed, estimated cost of the project, available vendors etc. having establishments if any in India.
- Conceptualization, preparation of detail project report with tentative estimate
 - Preparation of layout ,Preliminary conceptualization, Detail project report ,
 - Tentative estimate, Indicative Bill of Quantity, to Preparation of tender document etc.

Interested firm to submit its quotation in sealed envelope to the undersigned on or before 5 PM of 15.06.2021.

Thanking you

Divisional Manager,
Kolkata, WBFDC