



West Bengal Forest Development Corporation Limited

(A Government of West Bengal Undertaking)

Office of the Divisional Manager, Kolkata Forest Corporation Division

KB- 19, Sector – III, Salt Lake City, Kolkata – 700 106

Phone & Fax – (033) 23355203 CIN: U02005WB1974SGC029535

No.28/IV-6(P-II)/2017

Date: 06.01.2023

Sealed Quotation Notice No : 02 dated 06.01.2023

Sealed Quotation is invited from bonafied experienced suppliers/Contractors/manufacture/agencies for **supply of 01 nos Branded Desktop Computer** at the Registered Office of Divisional Manager, Kolkata Forest Corporation Division under WBFDC which is located at Aranya Bikash, KB- 19, Sector – III, Salt Lake City , Kolkata – 700 106 for official use.

- **Details of Work : Annexure - 1**
- **Time & Date:**

SI NO.	Date	Time
Date for beginning of distribution of Quotation Papers	9.01.2023	11.00 AM
Last Date of submission of quotation paper	16.01.2023	02.00 PM
Date of opening technical's bids & Financial Bids	16.01.2023	04.00 PM

- The interested supplier/contractor/manufacture/agencies are requested to quote their rate for the aforesaid work by **16.01.2023** in sealed envelope by the name of the undersigned.
- All quoted rate should be inclusive of all taxes .
- **Period of Work :** Work to be completed within **07 days** of receipt of final work order.
- Quotation will be submitted with Authorized seal & Signature. Addressed in the name of the Divisional Manager, Kolkata Forest Corporation Division under WBFDC Ltd.at Aranya Bikash, KB- 19, Sector – III, Kolkata – 700 106

Terms & Conditions:

- Kolkata Forest Development Corporation shall not be responsible for any untoward or accidental incident.
- **PAN, GST & Trade License:** Suppliers should provide Valid PAN, GST Number and Trade License and ITR Return of Last year. Please furnish self-attested on documents.
- Work order will be issued after approval of quotation inviting authority & payment will be made after satisfactory completion of work. Submit your bill with mentioning our GST No. with (two) copies of bill. (GST No. – **19AAACW3562A9ZC**) also including receipted copy of challan.

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- Quotation Inviting Authority has full right to accept or reject any quotation on technical ground.
 - The work order may be issued as and when required basis and the total bill value does not exceed 1 lakh.
 - The rate should be valid till 31.03.2023.

Copy forwarded to:

1. The Assistant Divisional Manager, Kolkata Forest Corporation Division.
2. The Accounts Section, Kolkata Forest Corporation Division.
3. The Range Manager, Attached Range are directed to distribute the Quotation form to the bidder in favour of Divisional Manager Kolkata Forest Corporation Division.


Divisional Manager
Kolkata Forest Corporation Division


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Annexure - 1

SL No.	Description	Qty
01	<u>Branded Desktop Computer:</u> Processor : i5 10th generation Motherboard : i5 10th generation processor supported Graphics Card : 2GB RAM : : 8GB Hard Disk : 256GB SSD Monitor : 18.5" LED Kye Board & Mouse Operating Software : Windows 10	01
02	Microsoft Office 2019	01
03	Antivirus : One year licence with DVD	01
04	UPS : 600VA	01

Note: Guaranty/ Warranty is mandatory and required documents regarding this should be accompanied with Model.


Divisional Manager
Kolkata Forest Corporation Division

