

WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED
(A Government of West Bengal Undertaking)
Office of the Divisional Manager, Kalimpong Forest Corporation Division
P.O. KALIMPONG, DIST. KALIMPONG
ph: 03552-255783 Fax: 255569, e_mail:kfcd@wbfdc.com) CIN: U02005WB1974SGC029535)

No. 451/2-8

Dated Kalimpong the 21th of May 2021

Notice Inviting e-Tender: E-4/KFCD/2021-22

The Divisional Manager, Kalimpong Forest Corporation Division invites e-tenders for the following work(s) from the eligible contractors as detailed in the table below, Collection, downloading, uploading and submission of tender can be made online through the website <http://wbtenders.gov.in> only.

1. List of works

Project Sl. No	Name of Work	Total Sanctioned Amount (in Rs)	Estimated Amount Put To Tender including GST (in Rs)	Earnest Money (in Rs)@2%	Price per set Of tender document (in Rs)	Time of Completion (days)
1	2	3	4	5	6	7
1	Landscaping and Beautification work at WBFDC Ltd Rest House Samsing under Kalimpong FCD	4,99,566.00	4,85,015.93	9,700.00	1000.00	One month from the date of issue of work order

2. Brief details on the nature of work.

1.(a)	Project Head	Capital Head
1.(b)	Nature of work	Landscaping and Beautification work at WBFDC Ltd Rest House Samsing under Kalimpong FCD
1.(c)	Contractors eligible to submit the tender	Enlisted contractor of P.W.D. (R&B),W.B., C.P.W.D., M.E.S., Railways and other bona fide contractors having entitlement for landscaping and plantation works and having sufficient and adequate credentials for similar type of works of value not less than 50% (fifty percent) of estimated amount put to tender.

3. Date & Time Schedule

Sl.No	Particulars		Date & Time
1	Date of publishing of NleT online through the website http://wbtenders.gov.in		28.05.2021
2	Date & Time for downloading of tender documents from the website http://wbtenders.gov.in	start	28.05.2021 10.00 hrs
		End	11.06.2021 14.30 hrs
3	Last date and Time of submission of original instruments (Demand Draft/ Banker's Cheque) in respect of payment towards cost of tender documents fees and EMD		11.06.2021, 14.30 hrs at the office of the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong.
4	Date and Time of submission of tender through the website http://wbtenders.gov.in	Start	28.05.2021 10.00 hrs
		End	11.06.2021 14.30 hrs
5	Date & place of opening of technical Bid through the Website http://wbtenders.gov.in		14.06.2021 11.00 Hrs
6	Date of uploading the list of Technically Qualified Bidders after Technical Bid Evaluation through the website http://wbtenders.gov.in after disposal of appeals, if any		14.06.2021 12.00 Hrs
7	Date, Time and place of opening of Financial Bid through the website http://wbtenders.gov.in		14.06.2021 15.00 Hrs

Note:

- 1) In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled/ prescribed date for the same purpose.
- 2) The Tender inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link etc.
- 3)) The Tender inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.

4. Earnest money deposit (EMD)

a) Earnest Money Deposit (EMD) is to be remitted by the Tenderer as mentioned in column no. 5 of the table for list of works in the shape of Demand Draft /Banker's cheque issued from any Nationalised Bank in favour of Divisional Manager, Kalimpong Forest Corporation Division, WBFDC Ltd. Kalimpong District, West Bengal.

b) There is no exemption of any kind for any eligible contractors towards cost of tender documents fee or EMD.

c) Refund of EMD: The EMD of the unsuccessful Tenderers deposited in favour of “Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong” will be released in favour of Tenderers as per relevant Govt. rules.

d) Intending Tenderers should download the Tender Documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

e) The original instrument (Demand Draft /Banker’s cheque) towards the cost of tender Documents (Tender Fees) and earnest Money deposit (EMD) should be submitted physically by the Tenderer to the office of the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong in a sealed cover as per the ‘Date & Time Schedule’ stated in SL No. 03 of this N.I.e.T.

f) In case of partnership firm(s), the pledged instrument (s) must reflect the name(s) of the firm as well as the name(s) and address (es) of the partner/partners who is/are authorised to pledge the same as per valid partnership deed (s).

5. Both technical Bid and Financial Bid should be submitted duly digitally signed by the Tenderer through the website <http://wntenders.gov.in> as per the ‘Date & Time Schedule’ stated in SL. No. 03 of this NIT (Details of which has been narrated in ‘**Instruction to Bidders**’)

6. Eligibility Criteria for participation in tender:

a) All categories of Tenderers shall have satisfactorily completed as a prime agency during the last 3(three)years prior to the date of issue of this Tender Notice at least one work of similar nature having magnitude not below 50% (Fifty percent) of the Estimated Amount put to this Notice Inviting Tender under the authority of Government Department, Zilla Parishad , Government undertaking / Statutory Bodies constituted under the statute of the Government Completion Certificate indicating Estimated amount, Value of work-done , date of completion of the work and detail communicational address along with contact number of the client should be submitted. In case of works undertaken for P.W.D./C.P.W.D./M.E.S/ Railways, a Completion Certificate from the concerned Executive Engineer will be treated as valid credential (on-statutory Documents)

b) All categories of prospective Tenderers shall have to submit valid and up to date Professional Tax receipt Challan, GST Registration Certificate, Income Tax return Acknowledgement receipt, PAN Card issued by Income Tax Department, Voter ID Card and Trade License in respect of the prospective Tenderer. In addition to the above, enlisted Class II & Class III (R & B) Contractors of P.W.D Govt. of West Bengal / C.P.W.D./M.E.S/ Railways are required to produce respective valid document of enlisted (Non Statutory Documents)

c) Where an individual person holds a Certificate in his own name dully issued to him against the company or the firm of which happens to be a Director or partner, such individual person shall, while submitting any tender for and on behalf such company or firm , invariably submit a copy of registered power of attorney showing clear authorisation in his favour, by the rest of the directors of such company or the partners of such firm to submit such tender. The power of Attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908 (**Non Statutory Documents**)

d) Neither perspective Tenderer nor any of the constituent partners had been debated to participate in any Tender by the P.W.D. P.W. RD & P.W. (C.B.)D, Housing Department, W.B. or C.P.W.D. or M.E.S or railway : during the last 5 (five) years prior to the date of this NIT. Such debarment will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format). **(Non Statutory Documents)**

e) The partnership firm shall furnish the Registered Partnership Deed and the Company shall furnish the Memorandum of Association (MAO) and Article of Association (AOA) (Non Statutory Documents)

f) The prospective Tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or recession will be considered as disqualification towards eligibility.

g) Joint Ventures will not be allowed.

h)) The prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm, If the prospective Tenderer is found applied severally in a single job, all his applications will be rejected for that job.

i)) The prospective Tenderer (including his participation in partnership) shall be allowed to participate in the above mentioned work(s)/Project(s) confirming to and limited to this NIT.

j) No conditional / Incomplete Tender will be accepted under any circumstances.

7. Opening of tender:

a) The tender shall be publicly opened by the authority receiving tender or by his authorised representatives, as per the Date & Time schedule mentioned in Sl.No.03 of this NIT

b) Prospective Tenders or their authorised representatives may be present during the opening process.

c) The DM or his authorised representative opening the financial proposal may call for open Bid/seal Bid after opening of the said tender to obtain the suitable rate further, if required, if any of the Tenderers or their representatives fails to attend during this process no subsequent objection would be entertained under any circumstances at any later Date or Time.

8. The intending Tenders shall clearly understand that whatever may be the outcome of the present invitation of Tender, no cost of Tender document shall be reimbursable by the Government. The Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. , reserves the right to reject any tender or all Tenders without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at any stage of Tendering.

9. The acceptance of the tender rests with the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong WBFDC Ltd. , who does not bind himself to accept the lowest tender and reserves to himself to accept the lowest tender and reserves himself the authority to reject any or all tenders received without assigning any reason thereof.

10. Intending Tenderers at their own cost and risk are encouraged to inspect the site of work and get them thoroughly acquainted with the local condition and all factors which may affect their rates. Prior to the site visit the intending Tenderers must inform the office of the

Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. by phone or email kpgd@wbfdc.com/dmkpgwbfdcl@gmail.com) about the time and date of the visit.

11. The selected Contractor must arrange to procure all materials required for the proper completion of the work (as per the Technical Specifications of the tender document). The tendering inviting authority will not on any account be responsible for procuring the same.

12. Only approved species of plants /herbs shall be allowed to be planted. Landscaping design should be as per the attached DPR and directions of the tender inviting authority.

13. The selected Contractor shall apply to the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong WBFDC Ltd. , for seeking permission for utilization of land at the close proximity of the site for arranging required plant & machineries, store of materials, labour shed, laboratory etc. at his own cost and responsibility. All such temporary shed etc shall have to dismantled and all debris etc. should be cleared from site post completion of the work or as directed by the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. Once an order to the effect is issued from the Divisional Manager in this regard, it shall be brought to the contractor without contest.

14. The prospective Tenderer shall establish field testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.

15. This is a WBFDC, Government of West Bengal Undertaking project. Intending Tenderers may consider these criteria while submission of tender and quoting rates.

16. Bid shall remain valid for a period not less than 01 (one) year after the deadline date for Financial Bid/Sealed Bid Submission. Bid validity for a shorter period shall be rejected by Tender Accepting Authority as non-respective. If any Tenderer withdraws his offer before Bid validity period without giving any satisfactory explanation for such withdrawals, he may be disqualified for submitting tender to this office of WBFDC Ltd. for a minimum period of 01 (one) year and legal action will be taken against him.

17. Before issuance of the work order, the Tender Accepting Authority may verify the credential and other documents of the lowest Tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest Tenderer is either manufactured or false in that case, work order will not be issued in favour of the Tenderer under any circumstances and legal action will be taken against him.

18. The Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. reserves the right to cancel this NIT due to unavoidable circumstances and no claim in this respect will be entertained.

19. Security Deposit : The successful Tenderer to whom a Letter of Acceptance has been issued shall within 7 (Seven) days from the date of Letter of Acceptance , deposit security amount equal to that of EMD already deposited in favour of the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. The EMD deposited earlier and the current security deposit equal in amount to EMD shall together constitute 4% (Four percent) of the estimated value put to the tender and shall thus be converted as part of the Security Deposit which is 10% (Ten percent) of the contracted value of work. Failure in depositing this amount and /or in submission within the specified time shall render the contract liable to termination without reference to the contractor and in such case the deposited security money shall stand forfeited to the Government.

Additional Performance Security (APS):

- I) To ensure the quality and proper execution of work in public interest when bids are received at a much lower rate than the estimated amount put to tender, the Governor has been pleased to decide that APS @ 10 % of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80 % below of the estimate amount put to tender.
- II) The APS shall have to be submitted in the form of Bank Guarantee from any scheduled bank before issuance of the work order. If the bidder fails to submit the APS within seven working days from the date of issuance of letter of acceptance, his earnest money shall be forfeited and other necessary actions as per eNIT contract shall be taken. The bank guarantee shall have to be valid upto end of contract period and shall be renewed if required.

20. Unless otherwise stipulated all the works are to be done as per the Technical Specifications of the tender document Contractor may refer to the relevant PWD (W.B) Schedule of rates for the working area including up to date addenda and corrigenda, if any, published by Public Works Department, Government of West Bengal. The project should be executed as per ISI : CODE/IRC/MOST/MORTH standards or higher regarding the quality of materials and various items of works.

21. Deduction of Income Tax from the Contractor's bill will be made as per Govt. rules.

22. Labour Welfare Cess @ 1% (One Percent) of construction will be deducted from every Bill of the selected agency, Royalty & all other Statutory Levy/Cess will have to be borne by the Contractor as per Govt. rules and the rate in the B.O.Q is inclusive of all taxes & Cess stated above.

23. Deduction of tax shall be made as per provisions of the W.B. State GST up to date amendments and as applicable.

24. The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. or his representative(s) ; at his own cost for a period of Security period/ Maintenance period from the date of completion of the work if any defect/ damage is found during the period as mentioned above, the Agency shall make the same good at his own cost. Failure to do so, penal action against the Agency will be imposed by the Government as deem fit. The Agency will have to quote his rate considering the above aspect. Also the Prospective Tenderers shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and the period of Security period from the date of successful completion of the work to entire satisfaction of the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. ; may be considered towards release of "Security Deposit ".

25. In case of ascertaining Authority at any stage of application or execution of work registered power of attorney is to be produced.

26. If any discrepancy arises between two similar clauses on different notification , the clause as stated in later notification will supersede former one in following sequence :

- a) Form of Agreement.
- b) Tender Form.
- c) Technical Specifications.
- d) General terms and conditions.

- e) Relevant PWD (W.B) Schedule of Rates as per cl.37 of this NIT.
- f) Instruction to Bidders.
- g) N.I.T.

27. No mobilization Advance and secured Advance will be allowed.

28. Time/Cost overrun and consequent cost of escalation for any materials, labour , P.O.L. etc will not be allowed.

29. Canvassing in connection with the tender is strictly prohibited in the tender submitted by the contractor.

30. Site of work and necessary drawing may be handed over to the successful Tenderer along with the work order or in a phase wise manner as deemed fit by the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong. No claim in this regard will be entertained.

31. The successful Tenderer will have to start the work as per the work order to commencement the work.

32. **Execution of Work:** The Tenderer shall be bound to execute work according to the direction given from time to time by the undersigned/ authorised officer of this Corporation and any complaint against the tenderer from for deviation from his direction will cause violation of the condition of the contract and forfeiture of security money as well as discontinuation /dismissal of agreement and work order.

33. Successful Tenderer will be required to obtain valid Registration certificate & labour licenses from respective Regional Labour Offices where construction work by them are proposed to be carried out under the West Bengal Building & other Construction works' Act, 1996 and the contract Labour (Regulation 7 Abolition) Act , 1970 and the same should be submitted to the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. .

34. The successful Tenderer shall have to comply with the provision of (a) the Contract labour (Regulation & Abolition) Act, 1970 (b) the Apprentice Act , 1961 and (c) the minimum wages Act, 1948 (d) the West Bengal Building & other Construction works' Act 1996 and the Notifications thereof or other laws relating thereof and the rules made and orders issued there under from time to time, failure to do so will be treated as breach of contract and the Divisional Manager, Kalimpong Forest Corporation Division, Kalimpong, WBFDC Ltd. may in his discretion cancel the contract. The Contractor shall also be liable for any liability arising on account of any violation by him of the provisions of the Act and rules made there under time to time.

35. The contractor shall not be entitled for any compensation for any loss suffered by him due to delay arising out for modification of the work, due to non-delivery of the possession of site and/or modification of drawing & design.

36. Prevailing safety norms has to be followed by the successful Tendered during execution of the work so that Loss of Time due to injury is zero.

37. The tenderer shall be liable for any injury caused to the labours (s) or death of labour (s) engaged by him during execution of work and all safety measures and precautions shall have to be taken by the tenderers. WBFDC Ltd shall not be responsible for any such incident or for any situation arising out of such unfortunate incidents.

38. No tender shall be deemed to be fit for consideration unless the tender documents are fully and completely filled in. All information that may be asked from the Tenderer must be unequivocally furnished. The eligibility of a Tenderer will be ascertained on the basis of the documents submitted by a Tenderer in support of eligibility criteria. If any documents submitted by a Tenderer is found to be incomplete/incorrect/manufactured/fabricated or false, his Tender will be outrightly rejected at any stage and legal action will be taken against him.

39. A Tenderer is to quote rate in figures as well as in words. The rate shall be clearly and legibly written and the whole writing must be by the hand of the person signing the tender and with the same pen and ink. Erasing and over writing SHALL NOT BE ALLOWED. Correction in the rate should be avoided but if this becomes unavoidable, the entire rate and not a portion only shall be scored out and signed (not simply initialed) by the Tenderer in token of such cancellation. A fresh rate in one of the specific form and in the specified manner shall then be correctly written.

40. In the event of a tender being submitted by a firm, it must be signed by a member or member of the firm having legal authority to do so and if called for, legal documentation in support thereon must be produced for inspection and in the case of a firm carried out by one member or a joint family it must disclose that the firm is duly registered under the Indian partnership Act.

41. The Tenderer must sign at the bottom of each page of the tender documents. Overwriting shall not be allowed. All corrections, alternations etc. must be duly signed.

42. It must be clearly understood that the quantities of the various items indicated in the schedule are approximate only and may be appreciably increased or decreased during actual execution. The Contract shall not remain effected by alteration. **RATES ARE FIRM FOR THE PERIOD OF THE PROJECT INCLUDING EXTENSION OF TIME IF ANY GRANTED.**

43. The Tenderer is liable to pay the GST and any other tax payable if any.

44. The tenderer will have to make all arrangements for protection of all materials, items and the machineries at the work site. WBFDC Ltd will not be responsible for any theft or damage of ant materials or machineries from the site.



Divisional Manager
Kalimpong Forest Corporation Division
West Bengal Forest Development Corporation Ltd

Approved

General Manager (N)
WBFDC Ltd